

LANGUAGE ACCESS COMPLAINT ISSUES

RE 156 (New 9/06)

If the Department of Real Estate (DRE) has been unable to provide information or services to you because of language (limited-English proficiency) or other communication differences, additional language or communication resources may be available to assist you. Please complete the following information to help the DRE resolve your language related issues:

DATE RECEIVED

PERSONAL INFORMATION NOTICE

Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Sections 1978, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principal purpose of the voluntary information is to facilitate the processing of this form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1978.24 of the IPA of 1977.

I. INFORMATION ABOUT YOU

COMPLAINANT NAME (PLEASE PRINT)

RESIDENCE ADDRESS (STREET ADDRESS, CITY, STATE AND ZIP CODE)

BUSINESS ADDRESS (STREET ADDRESS, CITY, STATE AND ZIP CODE)

BUSINESS TELEPHONE NO. (INCLUDE AREA CODE)

RESIDENCE TELEPHONE NO. (INCLUDE AREA CODE)

II. DETAILS OF YOUR COMPLAINT

DATE SERVICE SOUGHT:

OFFICE OR PHONE NUMBER THROUGH WHICH SERVICE WAS SOUGHT:

NATURE OF SERVICE:

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EXAMINATION/LICENSING

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PERSONAL REAL ESTATE MATTER

DESCRIPTION OF SERVICE OR INFORMATION SOUGHT BY COMPLAINT

BUSINESS ADDRESS (STREET ADDRESS, CITY, STATE AND ZIP CODE)

BUSINESS TELEPHONE NO. (INCLUDE AREA CODE)

RESIDENCE TELEPHONE NO. (INCLUDE AREA CODE)

DRE will attempt to resolve your access complaint issue(s) within 10 working days. The person responsible for responding to the Department's language access complaints is: Linda Luna, Bilingual Services Coordinator, (916) 227-0802.

SIGNATURE OF COMPLAINANT

DATE